

Peterston-super-Ely Community Council
Cyngor Cymuned a Llanbedr-y-Fro

Minutes of the Ordinary Meeting held at 7.30pm on 11th March 2019 at the Church & Community Hall, Peterston-super-Ely

Present: Councillors: David Moody-Jones (Vice-Chair), Pat Cadwalladr, Diana Powell, Hywel Thomas, Abigail Phillips, Kate Hurley and David Field.

Also Present: Tor Trundle (Clerk to the Council),

Apologies: Cllr Ian Pearson (Chair), PCSO Sian Roberts and CC Michael Morgan

The Vice-Chair welcomed everyone to the meeting including three members of the public.

172 Declarations of interest

There were no declarations of interest at this point.

173 Police Matters

The Clerk had received an email from Stuart Elson at South Wales Police confirming that PCSO Roberts was unwell and gave apologies on her behalf. He also confirmed that one crime incident had been reported in February 2019:

- 13th February 2019 – Pont Sarn Lane, Peterston Super Ely – Shed broken into on the Monday night. One shed - hidden from view and locked with a padlock but the padlock had been broken and twisted. A chainsaw had been taken but other tools that were there had been left. The other sheds had also been broken into but nothing taken. Footprints had been left at the scene.

174 County Council Matters

County Councillor Michael Morgan had given his apologies for the meeting but had sent over a comprehensive report on a number of items confirming:

- **Proposed Road Closure at Sycamore Cross** – Meeting had been held last Friday with Alun Cairns and the contractors. The meeting had been called by Gareth Hardman and was attended by a number of local residents and representatives from the Community Council. Unfortunately, Vale Council were unable to send a representative. Alun Cairns wishes to take the matter up further with the Highways Department in the Vale and Cllr Morgan has requested a meeting from him. This meeting will take place on Friday 15th March, 2019 at 4:00pm. It was re-iterated that Cllr Morgan has done his best as Local Councillor to address this matter and it does still seem that there is no alternative to the temporary closure. A press release is awaited from Highways at VOGC and Cllr Morgan has asked that a number of questions are answered in this release. An update has been received from Mike Clogg that the start date for Pendoylan Lane Road will need to be pushed back to 8th April, 2019 and not 1st April, 2019.
- **Hafod Housing Possible Proposal for Affordable Housing in Peterston** – Cllr Morgan has requested a meeting with the Housing Association and will update as and when anything is known.
- **M4 Link Road** – Cllr Morgan confirmed that there was no news on this presently and the next meeting was scheduled for 28th March 2019.

- **Council Tax** – The Vale Council have approved a rise of 4.9% in Council Tax.

Cllr Cadwalladr mentioned that there was a sign on the road at St Brides that had appeared which was leading to confusion as to the road being open or closed. Cllr Moody Jones confirmed that this was something that Cllr Morgan was aware of and was contacting the contractor.

175 Public Session and Matters arising from Public Session

Three members of the public were present at the meeting and had a number of points to raise.

- The sign that has appeared on St Brides Road stating that the road would be closed from 18th March for three days. Apparently there have been three different signs over the same number of days. Cllr Moody Jones confirmed that this was unsatisfactory and Cllr Thomas confirmed that Cllr Morgan was confirming the nature and need of the road closure and gaining further clarification.

Once clarification was received it would be fed back appropriately.

- Could a sign not be placed further into the village rather than at the point where the road would be closed and better clarification of actually where this road closure impacts.

Cllr Moody Jones confirmed that this was indeed very confusing and most unsatisfactory. As Cllr Morgan was dealing this would be passed on to him.

- A48 link road and the status on this.

Cllr Phillips confirmed that this seems to be on hold presently. A number of studies seem to be required to move this forward.

The members of the public left the meeting at this point.

Action: Clerk will contact Cllr Morgan to ask for an update on the notice on the St Brides Road and this will be disseminated appropriately.

176 To receive the minutes of the Ordinary Council Meeting held on 11th February 2019

The minutes of the Ordinary meeting had been previously circulated by the Clerk and were accepted unanimously as a true and accurate record. It was proposed by Cllr Phillips and seconded by Cllr Cadwalladr that the minutes be accepted.

A set of the minutes were then signed as a true and accurate record by the Vice Chair.

177 Matters Arising from these minutes

Ordinary Meeting – Cllr Powell mentioned that a meeting had been held at school with the Governing Body to discuss the recent Admission policy report and a letter sent outlining specific queries and requesting further guidance. Cllr Powell confirmed that the body were worried about the financial impact this could have on the school in the future.

Cllr Powell further confirmed that the Citizen Invite event run by the children had been a success and the feedback overall had been that the main item they loved about Peterston was the “Community” and the least was the traffic speed through the village.

Cllr Thomas felt that the second point tended to being linked in with the work the Community Council are doing under 20s Plenty. It may be that the work is dove-tailed.

Cllr Powell confirmed that once the main report was completed that this would be shared with the Community Council. Ideas put forward were the possibilities of Year 6 pupils presenting to the Community Council at a meeting or the Council visiting the school for feedback.

178 To receive an update regarding latest PROW meeting on Thursday, 14th February, 2019

The minutes of the PROW meeting had been previously circulated by the Clerk to the Community Council.

Cllr Field said that our representations made at meetings were proving valuable as PROW problems were being resolved quicker by VOGCC, Rights of Way team.

Gwyn Teague, VOGC had requested that they were made aware of the date CCV were likely to be helping in the area.

Cllr Moody-Jones to confirm the date when CCV were working in the area and this would be passed Gwyn Teague

179 To consider correspondence received regarding the written Cabinet Statement on the future role of Community and Town Council sector in Wales and action moving forward.

Cllr Thomas passed a paper for the Clerk to review. It was felt that the Cabinet Statement proved similar to the Town and Community Council charter and obviously with the differences in sizes of many Councils and their differing accountabilities it was felt that it seemed more appropriate for larger Town Councils.

180 To receive an update on the MUGA project

The latest meeting had been held on Wednesday, 6th March, 2019. Cllr Thomas confirmed that there are two additional requirements and that this would mean that the project balance now stands at £500. Full details are covered in the minutes of that meeting and the Clerk will circulate to all Councillors.

Cllr Phillips mentioned that a condition of the Sports Wales grant to enable draw down of the final £5000 had been that the Tennis Club was re-instated. This was something that would be brought to TaSC attention at their next meeting.

Cllr Phillips and Clerk to liaise to determine specific conditions and ensure these are satisfied to enable maximisation of grant.

181 To receive and consider an update report on M4:A48 Road – Cllr Phillips

Cllr Phillips confirmed that there was nothing to report on this occasion – that there was nothing to add further from Cllr Morgan's update. Cllr Phillips indicated an interest in the new panel (Hensol Project Board) that Cllr Morgan had mentioned.

Action: Cllr Phillips to gain information regarding this new panel

182 To receive and consider an update report on TCC's Charter – Cllr Thomas

Cllr Thomas confirmed that the draft TCC's Charter had been presented at the last Community Liaison meeting and that this draft has been circulated. The substantive version will be passed to Scrutiny Committee and it is important if anyone wishes to raise any points that this is undertaken quite quickly.

Clerk to determine timeframe for substantive version and date of Scrutiny

183 To consider the playground inspection report provided by Wyndham Hughes, VOGC

Wyndham Hughes, VOGC had undertaken the playground inspection as instructed by the Community Council. Two items had been flagged as requiring attention:

- Aerial runway – Seat chain worn, recommend installing safety chain
- Rotting timber on the Burma Bridge

Cllr Thomas confirmed that in relation to item 1 the seat had only just been repaired. Investigations were required to note the work undertaken only three months prior.

Cllr Thomas further confirmed in relation to item 2 that he was liaising with Dave Phillips regarding this part which was proving quite difficult to source from the supplier.

It was questioned as to whether there should be any age and weight restrictions on a number of items in the playground.

Clerk to ascertain from Wyndham Hughes if there is age/weight restriction on any of the items

184 To receive an update report from Cllr Field re road safety campaign

Cllr Field had previously circulated an email which incorporated a link to a report by VOGC. Discussions were held over the merit of an evening prior to the Council and Welsh Government confirming their standing on the current proposal.

It was decided that it would be good to draft a newsletter that would incorporate a number of different issues currently being discussed including MUGA, 20s plenty, Hafod Housing, School (Citizen UK report) and any other current areas requiring discussion or dissemination. It was suggested that Cllr Pearson would draft the template of the newsletter and that other Cllrs would feed in on the areas of their expertise.

Additionally it was felt that it may be appropriate to have a drop in session surrounding all these areas on 16th May around 6:00pm. Cllr Phillips to liaise with TaSC to discuss merit of such an evening and if they wish to be involved.

Action: Cllr Pearson to draft template for newsletter and Cllr Field, Phillips, Powell & Thomas give detail for the body of the document. Suggested date for submission mid April, 2019. Cllr Phillips to approach TaSC about Information evening and Cllr Powell to approach school. Clerk to minute for next meeting.

185 Clerk's Report

The bank balance is £10,800.03 and the cash book is £30,747.26.

A Welsh Government Reclaim of £16,666.80 for the MUGA project has been made but not received.

A VAT reclaim for £4166.70 has been submitted but not received.

An invoice has been received from Jo Howells for work undertaken in February 2019 for £79.38 and has been noted for approval by the Council.

Kersh at Priory Landscapes has confirmed that his cheques need to be drawn in his personal name and not business and therefore the first one cheque number 963 will be destroyed and reissued cheque number 969.

The bank reconciliation for February 2019 has been completed and provided to Cllr Field for review and approval.

Payments/Receipts since last meeting (incl cheques raised but not yet signed)

Receipts	£
Churchyard Fees	750.00
Welsh Government MUGA claim 2	32,471.74
Allotment Fees	20.00
Churchyard Fees	750.00
Churchyard Fees	750.00
Allotment Fees	20.00

Payments and Authority for expenditure needed

South Wales Sports Ground – Cheque 962	25000.20
Kersh – Priory Landscapes - Cheque 963	693.33
OVW – Annual Membership – Cheque 964	117.00
Clerk Salary– Cheque 965	446.61
Jo Howells Invoice – Feb 2019-Cheque 966	79.38
Wales Audit Office – Cheque 967	225.75
PAYE for HMRC – Cheque 968	94.20
K Grinnell Jan 2019 work– Cheque 969 (replacing cheque 963)	693.33
K Grinnell Feb 2019 work– Cheque 970	693.33

All payments were approved and cheques signed by two signatories.

An invoice is expected from SWSG for the next MUGA instalment and the Councillors confirmed that this needs to be in the region of £26,000 including VAT to enable payment due to cash flow issues.

Internal Auditor had been approached by the previous clerk but no contact has been made/received subsequently.

Letters have been sent to all residents along Ffordd Yr Eglwys to gauge opinion on the best way forward regarding traffic on the road after completion of the MUGA. The Clerk will collate this information and distribute to the Community Council in the April meeting.

Cllr Powell confirmed that it may be a good idea to send the Play Wales emails to the school and Gill Jones at TaSC moving forward.

Cllr Pearson has mentioned that the website needs an element of updating. The Clerk will devote some time to ensure that this is actioned over the next month.

The Clerk requested Councillors to confirm whether dispensation is required for the next year and requested email responses by the end of March.

The Community Council confirmed that they were happy for the Clerk to join the Society for Local Community Clerks (SLCC)

Action: Clerk to contact Internal Auditor in due course. Clerk to investigate purchase of new laptop at an appropriate time.

186 Planning Matters

All planning matters had been previously circulated and there were no additional comments

187 Correspondence

These were reviewed and acknowledged.

188 Councillors Reports

The previously circulated reports were reviewed.

One point that Cllr Moody Jones felt could be attained whilst the Logwood Road was closed was that all the hedges could be cut, the litter cleared and general maintenance undertaken.

189 Health & Safety Matters

It was mentioned that there were a number of cracked paving slabs on Le Sor Hill at the corner of Llanbedr Road. (Outside N0 37). Cllr Moody-Jones asked if one of the other Councillors could take a look and report back to the clerk.

State of paving stones to be sent to the clerk to report to VOGC

There being no further business the meeting closed at 9.15pm. The next ordinary meeting will be held on Monday 8th April, 2019 at 7.30pm in the Church and Community Hall.

Chair _____
Date _____