

Peterston-super-Ely Community Council
Cyngor Cymuned a Llanbedr-y-Fro

Minutes of the remote Ordinary Meeting held at 7.30pm on 8th February, 2021 held on Zoom

Present: Councillors: David Moody-Jones, David Field, Kate Hurley, Abigail Phillips, Diana Powell, John Drysdale, Huw Potter & David Jaques

Also Present: C Cllr Michael Morgan & Tor Trundle (Clerk to the Council)

126 Declarations of interest

There were no declarations of interest.

127 Police Matters

An email had been received from PCSO Richard Davies confirming the figures for January 2021:

- No reports that related to Peterston Super Ely

A discussion was held regarding reference to an incident that occurred in Church Lane at Welsh St Donats and the Community Council wished to raise an objection to the wording.

Action: *Clerk to contact PCSO and register their objection to a particular word used in the report.*

128 County Council Matters

C Cllr Morgan raised the following points:

- **Police** - He was disappointed that a representative from the police was never in attendance and would request a future presence.
- **Reports** - A resident had reported aggression from cyclists travelling through the village. C Cllr Morgan urged incidents similar to this to be reported to 101. Identification of offenders may result if incidents are reported on a regular basis. He confirmed that Inspector Williams had representatives at one meeting he attends and he would raise as an issue.
- **20's Plenty** - C Cllr Morgan confirmed the disappointment of the rest of the Community Council with the unsuccessful bid of the 20s Plenty scheme placed by the Vale Council on Peterston's behalf. However, he felt it was good to see that St Brides Major had been selected in the Vale of Glamorgan and it was hoped that Peterston could learn from that trial.
- **A48/M4 Junction 34 Consultation** – Emma Reed – Head of Neighbourhood Services and Transport had confirmed that a large number of responses had been received in relation to the consultation and that her staff were currently collating. A meeting with C Cllr Morgan, Jonathan Bird and Emma Reed was scheduled on 23rd February, prior to the report being placed before Cabinet. C Cllr Morgan confirmed that he would continue to object on the primary basis of climate risk and economic consequences of COVID.
- **Bids to Welsh Government for transport funding 2021/22** – Emma Reed had emailed confirming a two bid submissions had been made for funding under the Local Transport Fund for 2021/22. One bid for the next stage of development for the M4 Junction 34 station and interchange. The Second bid for additional work to be undertaken on stage 2 for the possible Transport Network improvements from M4 junction 34 to A48. It was important to note that bid does not prejudice the outcome of the consultation and would include

additional work in respect of climate change, COVID 19 and the current economic situation. Both bids will be placed on the Vale website shortly.

- **Rural housing** - C Cllr Morgan canvassed opinion on the current planning policy in relation to Elderly and Older people and pointed out there was no policy currently that covered housing in rural areas for people as they grew older to enable them to stay local. He wondered if there was scope to campaign Welsh Government on this matter. Cllr Field referred to a seminar which a number of the Cllrs had attended last year in which this had been raised but that the Vale had not followed up. Cllr Jaques felt that it was an important policy to look at but that it was not just about older people housing but also for first time buyers. He continued to talk about affordable housing, the supplementary planning guidance and the Rural Exception policy which should be based on local need. C Cllr Morgan confirmed he would compile something and circulate. Cllr Drysdale re-iterated that it was important to canvas the community and gauge if there is need. If there is no expression of interest from the community then there would be no need. Cllr Drysdale suggested a survey and pointed out that affordable housing is built where there is a need. Positively, planning policy seems to be changing with new developments in rural vale. It is however all about access to services and are those services in Peterston Super Ely. Cllr Jaques felt that a local housing assessment was required and this may be the right time to revisit while there is review of the Local Development Plan. It would seem appropriate to contact Strategic Housing at the Vale.
- Report has been received from **Local Democracy and Boundary Commission** which promotes the removal of St Georges and St Brides from the current ward and places this with Llancarfan, Bonvilston and St Nicholas. He asked if Community Council agree with this movement.
- **Drains in Gwern Y Steepl** – the Vale Council seem to be dealing with the unblocking of these drains

Action: Clerk to contact Strategic Housing at the Vale Council to set up meeting with department and Community Council. C Cllr Morgan to provide further information regarding the consultation following meeting on 23rd February. C Cllr Morgan to circulate proposal in respect of Rural Housing policy.

C Cllr Morgan had previously asked if any local residents have any matters to raise, they can contact him by phone on 07771-803639 or email mjmorgan@valeofglamorgan.gov.uk

129 Public Session and Matters arising from Public Session

There were no members of public present.

130 To receive the minutes of the Ordinary Council Meeting held on 11th January, 2021

The minutes of the Ordinary Council meeting had been previously circulated by the Clerk and were accepted unanimously as a true and accurate record. Proposed by Cllr Field and Cllr Phillips that the minutes be accepted.

131 To consider matters arising from these minutes.

Cllr Moody-Jones reviewed the minutes and it was noted that most items would be covered in the current agenda. A discussion was held over the donation to the Village Hall who had been struggling during the current lockdown. It was felt that the Community Hall was a key part of the village. The Clerk would check with guidance to ensure a donation is appropriate. If this is allowable a figure of £100 was agreed.

Action: Clerk to confirm that a donation to the Village Hall is appropriate and confirm at next meeting.

132 To receive an update from Cllr Phillips on the MUGA management arrangement.

Meeting had been held with the Clerk, Cllr Phillips, Drysdale, Field and Hurley on Monday, 1st February to discuss and re-draft the MUGA Management Agreement in line with comments received from TaSC. Cllr Phillips confirmed that this was almost complete and would circulate to full Council by email shortly. The Maintenance Schedule forwarded from SWSG would be discussed at the next Sub-Committee to ensure suitable timetable was agreed, together with clear allocation of responsibility and financial implications. The requirement for some contractor involvement was noted. Discussion was held over the signing of the document and it was decided to gain advice from Lyn Finch. Sub-Committee would be called shortly to discuss outstanding matters from the previous meeting in November.

Cllr Phillips notified the Community Council of a request received to TaSC from a resident in respect of her daughter's GCSE. It was asked if the facility could be used for a photoshoot for GCSE coursework. As per the guidance issued by Welsh Government, the resident was directed to the Local Authority to ask for permission. This had been granted and the resident would liaise with TaSC to gain access.

Action: To determine number of signatories required for the Management Agreement. To re-visit outstanding queries from last Sub-Committee meeting on 24th November, 2020 including use of CCTV cameras. To organise Sub-Committee meeting when appropriate.

133 To receive an update from Cllr Moody-Jones on the OVW Area Committee on 25th January, 2021

Cllr Moody-Jones confirmed that the meeting had been predominately about HM Land Registry's aim to achieve comprehensive land registration by 2030 of all publicly held land. The maximum cost would be £689 for up to 90 land units but in most cases the Land Registry refunds part of the upfront costs. An interesting point had been raised regarding legal ownership of land that had been managed but not rightfully owned. It was confirmed that if proof could be given that the Council had managed the land for at least 12 years and this land was unregistered, it would be unlikely that there was any dispute and it could be registered under the Council.

133 To receive an update from Cllr Phillips on the Community Liaison meeting on 26th January, 2021

Cllr Phillips confirmed that she had been unable to attend the meeting at the last minute and had sent apologies. Cllr Phillips had requested notes and would provide an update at the next meeting.

Action: Cllr Phillips to provide update at next Council meeting.

134 To receive update from Cllr Field on the results of the submission of 20mph pilot for Peterston Super Ely by the Vale Council.

An email had been received on 2nd February, 2021 confirming Peterston's bid had not been successful in relation to the submission of the 20mph limit pilot but that St Brides Major had been accepted. Cllr Moody-Jones expressed disappointment for the whole Community as this had been something that we had been campaigning for a long time. After a discussion, it was agreed that Cllr Field would research the possibilities of other speed deterrents and re-open communication with the Vale Council and other appropriate parties. The Clerk suggested the possibility of grant funding and Cllr Drysdale volunteered to write to the Police Commissioner on the Community Council's behalf to determine if he would be able to support in any way

Action: Cllr Field to research possible speed deterrents and Cllr Drysdale to write to the Police Commissioner, Alun Michael asking for any type of assistance.

135 To consider and agree the proposal by Cllr Drysdale in relation to the new website.

Cllr Drysdale had previously circulated documents in relation to the proposed website and Council had confirmed acceptance of the site provided by "My Parish Council". A test site had been provided which would allow the upload of all documents whilst retaining the other website hosted by WIX. The site would not go live until all users including the Community Council, Village Hall and TaSC had uploaded all required documents and information. The cost had been confirmed as £120 for hosting per year. Clerk asked Council for authority to increase the budget line for subscriptions by this figure and this was agreed. Cllr Drysdale had asked the Clerk to request photographs of the village and surrounding area that would be suitable to be featured on the front page of the new website.

Action: Clerk to request submission of photographs on Facebook from residents for village website.

136 To receive information from Cllr Jaques on the project with PROW and feedback by Cllr Field on the PROW working group.

The Clerk had organized a meeting with Cllr Jaques, Gwyn Teague and Andy Briscoombe from Public Rights of Way on Thursday to discuss a project which requested the changing of stiles or kissing gates to accessible gates which hoped to improve access for all users. Gwyn Teague confirmed that he had a pot of capital money to spend prior to the end of the financial year. Following the meeting, Cllr Jaques had provided Gwyn Teague with a map of the structure requiring improvement concentrating on locations from the centre of the village out to around a few miles' radius. Any stiles that had been highlighted by other Councillors had been included. The cost of improvement would be covered by the Vale Council. Cllr Jaques would circulate the plan to Council. Gwyn Teague had not yet responded to the submission. Cllr Drysdale asked if the section of path at the top of Ael Y Bryn could be improved. The Clerk had previously circulated draft notes from the PROW working group that had been held on Thursday, 4th February, 2021. The meeting had been well attended with representatives from Bonvilston, Pendoylan, Welsh St Donats, Peterston Super Ely Community Council and Peterston Connect. Discussions had been held over PROW issues within each community and allowed the PROW team to provide an update on current and future work.

Action: Cllr Jaques to circulate the plan to the Community Council. Clerk to request an update from Gwyn Teague. Cllr Drysdale to forward details to Clerk of issues at top of Ael Y Bryn.

137 To consider the Clerk's report including matters of a financial nature.

The bank balance at the end of January 2021 was £22,563.61. The bank reconciliation will be forwarded to Cllr Field for review and authorisation electronically for January shortly. All cheques for the preceding month have been passed to the bank signatories for signing. The bank mandate has been sent again to Cllr Moody-Jones first who will pass to the exiting signatory and Cllr Phillips to be added. Allotment invoices have been drafted and will be sent by email or post in the next couple of days.

Payments/Receipts since last meeting (incl cheques raised but not yet signed)

RECEIPTS

Memorial fee (Pontin) £ 100.00

Payments and Authority for expenditure needed

The following expenditure needs authorising by the Council: -

Kersh Grinnell (Playground/Churchyard Jan cut)	Cheque 1125	£ 693.33
Victoria Trundle (Clerk pay – January 2021)	Cheque 1126	£ 334.67
HMRC – PAYE – January 2021	Cheque 1127	£ 75.40

Vale of Glamorgan Council -

- Submission of 20MPH request to Emma Reed to be included in pilot – disappointingly it had been confirmed on 2nd February that Peterston had been unsuccessful and St Brides Major had been chosen.
- Community Liaison Committee – 26.1.21 to be attended by Cllr Phillips
- Confirmation of receipt of email regarding precept by VOGC
- Sustrans Cymru – VOG Active Travel Consultation – invitation to Stakeholder webinar – 8th February, 2021

MUGA-

- Management Agreement covered under full Council meeting – meeting held with Cllrs and Clerk to discuss prior to full Council.
- Maintenance schedule received from Rob Jones - SWSG

OVW-

- List of training sessions – Cllr Drysdale & Cllr Moody-Jones completed Code of Conduct
- Bursary form sent to determine if eligible for free training this financial year.
- Digital media guide from Welsh Government – A Communication guide for Welsh Community Cllrs & their Clerks.
- Town & Country Planning Strategic Development plan Wales Regs 2021 and regs to establish
- Corporate Joint Committees event – 20.1.21
- Survey of Community and Town Councils in Wales – completion 26.2.21
- Save a Life Cymru request to publish information on social media channels.
- Bridgend/Cardiff/Vale Area Committee – 25.1.21

WCAG Deadline

- Cllr Drysdale to provide update under full Council meeting.
- Clerk has registered to attend a webinar on accessibility requirements
- Liaising with My Parish Council over invoices received which need to be altered or cancelled.

Playground-

- Complaint had been received regarding the playground and if this should be open. Confirmation has been sent to confirm we are adhering to guidance. Suggestions have been made to set an entry and exit system and redo A3 signs to confirm current guidance.

Churchyard

- Telephone calls with resident regarding removal of a tree in the churchyard

Donation requests

- Urdd – request for donation – Community Council confirmed that they would not at this current time provide a donation.

PROW meeting

- PROW meeting held on Thursday, 4th February with VOGC. Multiple Community Councils in attendance. Draft notes circulated.

138 To consider any planning matters

There were no new planning applications this month.

One approval: 2020/00762/FUL (HW) – Lanlay, Wyndham Park Way, Peterston Super Ely – proposed 20m x 40m Menage – 22.7.20 – approved 22.1.21

139 To consider any correspondence.

A list of all correspondence received by the Clerk had been circulated previously to the Community Council. Any items that the Clerk felt needed Councillors' attention had been forwarded.

140 To consider any reports of Councillors

No reports had been forwarded to the Clerk though two incidents had been reported by a resident in relation to rotten fence posts near the river and scaffolding near Castle Bungalow. Cllr Moody Jones had reported two matters in relation to pot holes and debris which was impacting upon the drains.

141 To consider any Health & Safety matters, to include playground maintenance/checking

Emails had been received in relation to the fact that the playground was open and the Clerk had confirmed the Community Council are acting within current guidelines. A discussion was held if there was anything further that could be undertaken. It was decided to close one of the gates and place an entry sign on another gate and an exit on the remaining thus promoting a one-way system. The A3 COVID guidance signs would also be replaced. Cllr Field reported that one of the hinges on one gate needed repairing. Cllr Drysdale confirmed he has already repaired this once but would do so again. It was also noted that certain sections around the perimeter of the playground appear to be prone to flooding and drainage solution may be required. The issue of flooding around the whole village was discussed and the possibility of opening communication with the Vale Council to determine if there was scope for drains to be improved in the locality which could alleviate flooding. It was also suggested that NRW need to be approached to discuss possible flood mitigation upstream of Peterston.

Cllr Field confirmed he had received delivery of all items in relation to the Keep Wales Tidy grant. The representative, Jake from KWT had offered to help with the installation and Cllr Moody Jones confirmed he would be able to oversee and assist. It was noted that this part of the project needed implementing before the end of February. The planting and sowing of seeds could be undertaken nearer Spring.

Action: Clerk to print signs and post to Cllr Drysdale for placing. One gate to be locked. Cllr Drysdale to repair lock on gate. Clerk to organise meeting with NRW and Vale Council regarding flood prevention methods. Cllr Moody-Jones to liaise with Keep Wales tidy in relation to the installation of the project.

There being no further business the meeting closed at 9:16pm. The next ordinary meeting will be held remotely on Zoom on Monday, March, 8th, 2021 at 7.30pm.

Chair _____
Date _____